

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
December 18, 2013

Trustees Present: Vernie Coy, Joyce C. Rush, Joyce Simpson, Thomas Smith, Jason Taylor, Carl Tharman.

Call to Order: The regular meeting was called to order at 7:30 p.m. by Chairperson Rush in the Highland Community College Administration Building Conference Room.

Approval of the Agenda: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Agenda be approved as amended. Motion passed.

Approval of Minutes: It was moved by Mr. Coy, seconded by Mr. Tharman, that the minutes of the December 18, 2013, Regular Meeting, be approved as corrected. Motion passed.

Approval of Warrants: It was moved by Mr. Tharman, seconded by Mrs. Simpson, that warrants numbered 411394 through 421832 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Nemaha Central/Highland Community College Contract for the B & B Building: President David Reist presented the final version of the contract for the purchase of the B & B Building in Baileyville. It was moved by Mr. Taylor, seconded by Mr. Coy, that the contract be approved as presented. Motion passed.

Wellness Center Track Repair and Restriping: Bids have been solicited for the repair and restriping of certain areas of the Wellness Center floor. While a bid was received, President Reist recommended that this item be brought back to the Board at a future meeting so that more bids could be sought. The Board had no objection to tabling this item for a future meeting.

Institutional Advancement: Dr. Craig Mosher, Vice President for Institutional Advancement, reported that longtime Foundation member Virgil Bauer had passed away. Virgil's son, Gene Bauer, has agreed to come on the Board in Virgil's place.

Dr. Mosher informed the Trustees that dirt and conservation work is proceeding on the Klinefelter Farm as the weather allows.

Student Services: Dr. Cheryl Rasmussen, Vice President for Student Services, provided reports that included housing, regional, number of disciplinary actions, intramural activities, and enrollment. She indicated that the Student Support Services department is working with Ramona Munsell & Associates on the rewrite of the Title IV grant. The HCC Care Team spearheaded a program for students in need and employees were able to assist in providing those students with items for Christmas.

Finance/Operations Report: The Trustees were provided with current operating cash balances and investment reports.

Academic Affairs: Ms. Peggy Forsberg, Vice President for Academic Affairs, informed the Trustees that the Administration is considering the addition of two new full-time faculty positions for FY 2015, one for biological sciences and one for English/Education. Requests for the addition of these positions will be brought to the Board for their consideration at a future meeting.

Trustees' Report: Chairperson Rush reported that she and Joyce Simpson had attended the Kansas Association of Community College Trustees' meeting in Coffeyville on December 8 and 9. Mrs. Simpson discussed the presentation given by Dr. Brian Inbody, President of Neosho County Community College. She also informed the Trustees about the 2014 Legislative Outlook Report and KACCT strategy.

President's Report: President Reist reported that he is working on the KACCT Funding Committee to come up with ideas for funding. Also discussed at the Council of President's meeting in Coffeyville were reverse transfer and concurrent enrollment issues. He discussed proposed changes to the Jayhawk Conference basketball schedule. Upcoming activities and recent personnel changes were also discussed.

Announcements: None.

Executive Session to Discuss Non-Elected Personnel: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Board go into Executive Session at 9:10 p.m. for no more than 20 minutes to discuss non-elected personnel. Motion passed. The Board reconvened to regular session at 9:29 p.m.

Executive Session to Discuss Contract Negotiations: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Board go into Executive Session at 9:30 p.m. for no more than 20 minutes to discuss contract negotiations. Motion passed.

The Board reconvened to regular session at 9:50 p.m.

Adjournment: Chairperson Rush declared the meeting adjourned at 9:50 p.m.

Joyce C. Rush
Chairperson

Date

Jason Taylor
Secretary/Treasurer